

## Scottish Fair Trade Forum Individual Category Membership Application 2010



Scottish  
Fair Trade  
Forum

By providing my details below, I am indicating I understand that they may be kept on a database for administration, communication and fundraising purposes. Please print clearly.

<b>Surname:</b>	<b>Forename(s):</b>
<b>Local Fair Trade group</b> (if applicable):	
<b>Address</b> (including postal code):	
<b>Email:</b>	
<b>Home telephone:</b>	<b>Mobile:</b>
<b>Membership Category / Annual Fee:</b> Individual/Student: <b>£10</b>	

\*Each category is entitled to elect up to three Board Members at our Annual General Meeting. Members are only able to vote for nominations in their own Membership Category.

- I would like to subscribe to the SFTF's weekly email Fair Trade news sweep at the email address above.
- Complete the **Gift Aid** information on the reverse of this form. This allows the SFTF to reclaim tax on this and your future contributions to increase its value by 28% at no extra cost to you.

**PAYMENT** (choose one of the following methods to pay your annual membership fee):

- Fill in the enclosed **Standing Order Form** and return to the SFTF office to add a reference number and send to your bank.
- OR**
- Enclose a **cheque** payable to '**Scottish Fair Trade Forum**' for the appropriate amount, plus any additional contribution, and post it to the SFTF with this completed form.

Additional Donation amount: \_\_\_\_\_

Complete **this form**, along with **Gift Aid** details on the reverse. Post it, along with a **cheque** or the enclosed **Standing Order Form** to:

Scottish Fair Trade Forum  
Mansfield Traquair House  
15 Mansfield Place  
Edinburgh  
EH3 6BB

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## Gift Aid Declaration

### Scottish Fair Trade Forum

To allow us to claim Gift Aid for your membership fee & other donations, please supply your details below.

**Please treat** (tick the appropriate box):

- all donations I make today and in the future as Gift Aid Donations; **OR**
- all donations I have made in the past 6 years and all future donations that I make from the date of this declaration as Gift Aid donations; **OR**
- the enclosed cheque for £ \_\_\_\_\_ as a Gift Aid donation.

\* You must pay an amount of income tax and /or capital gains tax in each tax year at least equal to the tax that the charity will claim from HM Revenue & Customs on your Gift Aid donation(s).

'By providing my details below, I am indicating I understand that they may be kept on a database for administration, communication and fundraising purposes.'

Donor's Details (in block capitals)

Title (Mr, Mrs, Dr, etc): \_\_\_\_\_ Initial(s): \_\_\_\_\_ Surname: \_\_\_\_\_

Home Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Please notify the Scottish Fair Trade Forum if you**

- change your name or address while this declaration is still in force
- want to cancel this declaration
- no longer pay sufficient tax on your income and/or capital gains

**Tax claimed by the charity:**

- The charity will reclaim 28p of tax on every £1 you gave up to 5 April 2008 and 25p of tax on every £1 you give on or after 6 April 2008. The Government will pay to the charity an additional 3p on every £1 you give between 6 April 2008 and 5 April 2011. This transitional relief for the charity does not affect your personal tax position.

**If you pay tax at the higher rate**, you must include all your Gift Aid donations on your Self Assessment tax return if you want to receive the additional tax relief due to you.

# Scottish Fair Trade Forum Membership 2010

## STANDING ORDER MANDATE

<b>To The Manager</b>	
Bank Name	
Bank Address	
Bank Account Number & Name	
Bank Sort Code	
<b>Please Pay</b>	
Payee Bank Name	<b>The Co-operative Bank</b>
Payee Account Name:	<b>Scottish Fair Trade Forum</b>
Payee Sort Code:	<b>08 92 99</b>
Payee Account Number	<b>65 29 93 64</b>
Payment Amount <i>*see SFTF membership categories</i>	
Frequency	<b>Annually</b>
Date of First Payment	
Reference <i>*to be added by SFTF office</i>	
<b>Your details</b>	
Company/Individual Name	
Address	
Signature:	
Print Name:	

**This form should be completed, along with an SFTF membership form and returned to the SFTF office at the address below. We will complete the reference number & submit it to your bank.**